



**BWG Public Library Board
 Board Meeting Agenda**

Meeting date	Monday November 16, 2020 @ 7:00 pm
Location	Virtual Zoom meeting
Meeting #	2020-12-November
Members	CHAIR: Jennifer Harrison SOLS TRUSTEE: Ericka Brosseau Natalie Petra Councillor Contois FOL Liaison: Noora Akhavan Elve Sepa Councillor Sandhu
	Matthew Corbett, CEO Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andrea Ciurria, Borrower & Technical Services Manager
Regrets	VICE CHAIR: Jonathan Scott
Absent	

1. Call to Order

The Presiding Chair calls the meeting to order

Move to in Camera Session

In Camera Session – See in Camera agenda

Reconvene Regular Meeting

2. Confirmation and Adoption of Agenda

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday November 16, 2020 agenda as printed.”

MOVED:

SECONDED:

RESULT:

3 Special Guest Speaker

Tana Turner, Turner Consulting Group Inc.

4. Declaration of Conflict of Interest

5. Confirmation of Consent Agenda

5.1 Minutes of Monday, 19OCT20 Meeting

5.2 Management Report





5.3 Circulation Statistics

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive and approve the Consent Agenda items 4.1-4.3 inclusive as printed.”

MOVED:

SECONDED:

RESULT:

6. Financial Report

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive the financial report for information.”

MOVED:

SECONDED:

RESULT:

7. Budget, 2021

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board approve the draft budget as presented by staff, and direct staff to provide this budget to the Town of Bradford West Gwillimbury Finance Department for budget deliberations; AND, “THAT the Bradford West Gwillimbury Public Library Board approve the transfer of \$11,800 from the surplus of the Library 2020 Budget into the 2021 Library Budget to be used for the final expenses of the Diversity and Inclusion Project.”

MOVED:

SECONDED:

RESULT:

8. Policies

8.1 Guiding Principles Policy, GP-02, Intellectual Freedom Policy

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive and approve GP-02, Guiding Principles Policy as printed.”

MOVED:

SECONDED:

RESULT:

8.2 Collection Policy, COL-01, Materials Selection Policy.

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive and approve COL-01, Materials Selection Policy as printed.”

MOVED:

SECONDED:

RESULT:





9. New Business

9.1 2021 Bradford Library Board meeting schedule

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive and approve the 2021 Bradford Library Board meeting schedule as printed.”

MOVED:

SECONDED:

RESULT:

10. Business Arising from Minutes – none at this time

11. Promotional Materials

11.1 Promotional Materials

11.1.1 ‘1000 Books Before Kindergarten’ article dated 14OCT20 written by Town of BWG Info of BradfordToday.ca

11.1.2 ‘Fall into Reading’ article dated 17OCT20 written by Town of BWG Info for BradfordToday.ca

11.1.3 ‘BWG Library Picks of the Week’ article dated 17OCT20 written by BradfordToday Staff for BradfordToday.ca

11.1.4 ‘This week is a great time to ‘Fall into Reading’ article dated 19OCT20 written by Town of BWG Info for BradfordToday.ca

11.1.5 ‘BWG Library display memorializes our pandemic experience’ article dated 21OCT20 written by Town of BWG Info for BradfordToday.ca

11.1.6 ‘It’s Battle of the Books at BWG Library’ article dated 24OCT20 written by BradfordToday Staff for BradfordToday.ca

11.1.7 ‘Teens: subscribe to a monthly box designed just for you!’ article dated 24OCT20 written by Town of BWG info for BradfordToday.ca

11.1.8 ‘Join the BWG Library’s online community of knitters’ article dated 27OCT20 written by Town of BWG info for BradfordToday.ca

11.1.9 ‘Access free study support online via the BWG Library’ article dated 29OCT20 written by Town of BWG info for BradfordToday.ca

11.1.10 ‘Make your mark on the BWG Library’ article dated 31OCT20 written by Town of BWG info for BradfordToday.ca

11.1.11 ‘Beyond the Books’ article dated 02NOV20 written by Town of BWG info for BradfordToday.ca

11.1.12 ‘BWG Library needs you to return your overdue books’ article dated 05NOV20 written by Town of BWG info for BradfordToday.ca





11.1.13 'Learning to drive? The BWG Library can help!' article dated 07NOV20 written by Town of BWG info for BradfordToday.ca

11.1.14 'Town of BWG administration offices, Library close to observe Remembrance Day' article dated 08NOV20 written by Town of BWG info for BradfordToday.ca

11.1.15 'Children's virtual programs provide actual support' article dated 10NOV20 written by Town of BWG Info for BradfordToday.ca

11.1.16 'Mental Health supports through the BWG Library' article dated 11NOV20 written by Town of BWG Info for BradfordToday.ca

11.2 Correspondence

11.2.1 Email from Elve Kavchak dated 03NOV20

12. ~~Next Meeting~~—Monday 21DEC20 @ 7:00 pm

13. Adjournment

Recommendation:

"THAT this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm."

MOVED:

SECONDED:

RESULT:

