



**BWG Public Library Board
 Board Meeting Agenda**

Meeting date	Monday December 14, 2020 @ 7:00 pm
Location	Virtual Zoom meeting
Meeting #	2020-13-December
Members	CHAIR: Jennifer Harrison VICE CHAIR: Jonathan Scott SOLS TRUSTEE: Ericka Brosseau Natalie Petra Councillor Contois FOL Liaison: Noora Akhavan Elve Sepa Councillor Sandhu
	Matthew Corbett, CEO Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andrea Ciurria, Borrower & Technical Services Manager
Regrets Absent	

1. **Call to Order**
The Presiding Chair calls the meeting to order

2. **Confirmation and Adoption of Agenda**
Recommendation:
“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday December 14, 2020 agenda as printed.”
MOVED:
SECONDED:
RESULT:

- 3 **Special Guest Speaker - none**

4. **Declaration of Conflict of Interest**

5. **Confirmation of Consent Agenda**
5.1 **Minutes of Monday, 16NOV20 Regular Meeting and In-Camera Meeting**
5.2 **Management Report**
5.3 **Circulation Statistics**
Recommendation:
“THAT the Bradford West Gwillimbury Public Library Board receive and approve the Consent Agenda items 5.1-5.3 inclusive as printed.”
MOVED:
SECONDED:
RESULT:

6. **Financial Report**
Recommendation:
“THAT the Bradford West Gwillimbury Public Library Board receive the financial report for information.”





MOVED:
SECONDED:
RESULT:

7. New Business

7.1 Business Continuity Plan

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board approve and adopt the Business Continuity Plan as presented.”

MOVED:
SECONDED:
RESULT:

7.2 Creative Centre Capital Project Deferral

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive this report, and authorize the deferral of \$13,000 from the 2020 Capital Project Creative Centre to 2021:
AND

“THAT the Bradford West Gwillimbury Public Library Board direct Staff to purchase the remaining equipment within the first quarter of 2021.”

MOVED:
SECONDED:
RESULT:

8. Policies - none at this time

9. Business Arising from Minutes - none at this time

10. Next Meeting—Monday 18JAN21 @ 7:00 pm

11. Promotional Materials

11.1 Promotional Materials

11.1.1 ‘Cozy knits and simple needle crafting with the BWG Library’ article dated 1 07NOV20 written by BradfordToday Staff for BradfordToday.ca

11.1.2 ‘Tutorials on Zoom, cooking and more from the Library’ article dated 14NOV20 written by Town of BWG Info for BradfordToday.ca

11.1.3 ‘Send Santa a letter, with the help of the BWG Library’ article dated 19NOV20 written by Town of BWG Info for BradfordToday.ca

11.1.4 ‘Curl up with a hot drink and discover poetry with the BWG Library’ article dated 21NOV20 written by BradfordToday Staff for BradfordToday.ca

11.1.5 ‘2SLGBTQ+ Youth Program is now virtual’ article dated 21NOV20 written by Town of BWG Info for BradfordToday.ca





- 11.1.6 ‘Dimock’s Garage a family owned Bradford business in the 1930s’ article dated 21NOV20 written by BradfordToday Staff for BradfordToday.ca
- 11.1.7 ‘Meet Libby, the Library’s user-friendly reading app’ article dated 22NOV20 written by Town of BWG info for BradfordToday.ca
- 11.1.8 ‘Slow internet? The BWG Library can help!’ article dated 24NOV20 written by Town of BWG info for BradfordToday.ca
- 11.1.9 ‘Virtual Cosplay Creators workshop, free from the BWG Library’ article dated 26NOV20 written by Town of BWG info for BradfordToday.ca
- 11.1.10 ‘Access thousands of online newspapers and magazines for free’ article dated 30NOV20 written by Town of BWG info for BradfordToday.ca
- 11.1.11 ‘Explore Earth-friendly crafts with the BWG Library’ article dated 28NOV20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.12 ‘Holy Quran display set up at BWG Library until end of December’ article dated 06DEC20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.13 ‘Make exceptional desserts with the BWG Library’ article dated 05DEC20 written by BradfordToday Staff of BradfordToday.ca

12. **Adjournment**

Recommendation:

“THAT this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm.”

MOVED:

SECONDED:

RESULT:

