



**BWG Public Library Board
 Board Meeting Agenda**

Meeting date	Monday April 20, 2020 @ 7:00 pm	
Location	Virtual – web link will be provided on the Library webpage	
Meeting #	2020-04, April	
Members	CHAIR: Jennifer Harrison SOLS TRUSTEE: Ericka Brosseau FOL Liaison: Noora Akhavan	VICE CHAIR: Jonathan Scott Natalie Petra Councillor Contois Elve Sepa Councillor Sandhu
	Matthew Corbett, CEO Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andrea Ciurria, Borrower & Technical Services Manager	Luisa Pinto, Recording Secretary
Regrets		
Absent		

1. **Call to Order**
 The Presiding Chair calls the meeting to order

2. **Confirmation and Adoption of Agenda**
Recommendation:
 “That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday April 20, 2020 agenda as printed.”
MOVED:
SECONDED:
RESULT:

3. **Declaration of Conflict of Interest**

4. **Welcome/Special Presentations**
 Sue Bragg, Baker Tilley Accountants, and Nathalie Carrier, Deputy Treasurer, Town of Bradford West Gwillimbury
 Discussions regarding 2019 Draft Financial Statements as of December 31, 2019
Recommendation:
 “That the Bradford West Gwillimbury Public Library Board receive and accept the 2019 Draft Financial Statements as of December 31, 2019, of the Bradford West Gwillimbury Public Library.”
MOVED:
SECONDED:
RESULT:

5. **Consent Agenda**
 - 5.1 Minutes of the previous Board Meeting of Monday February 24, 2020 and March 13, 2020
 - 5.2 Management Report





5.3 Statistics

5.4 Friends of the Library Minutes

Recommendation:

“That the Bradford West Gwillimbury Public Library Board adopt Consent Agenda items 5.1 – 5.4 inclusive.

MOVED:

SECONDED:

RESULT:

6. Financial Report

Recommendation:

“That the Bradford West Gwillimbury Public Library Board receive the financial report.”

MOVED:

SECONDED:

RESULT:

7. Correspondence

7.1 Letter/Package to MPP Caroline Mulroney

7.2 FOPL News Release re: Development Charges

Recommendation:

“That the Bradford West Gwillimbury Public Library Board receive correspondence 7.1 and 7.2 inclusive.”

MOVED:

SECONDED:

RESULT:

8. New Business

8.1 2020-04-1 Library Board and CEO Evaluation Report

Recommendation:

“That the Bradford West Gwillimbury Public Library Board receive this report as information; **AND** That the Bradford West Gwillimbury Public Library Board strike up a Personnel Committee of the Board consisting of the Board Chair and two Board members to conduct the CEO performance appraisal to be brought to the Board in closed session at the June Board meeting.”

MOVED:

SECONDED:

RESULT:

9. Policies

- | | | |
|-------|-----------|---|
| 9.1.1 | BL2020-01 | Authority and Powers of the Board |
| | BL2020-02 | Composition and Terms of Reference of the Board |
| | BL2020-03 | Meetings of the Board |
| 9.1.2 | PROG-01 | General Programming Policy |





Recommendation:

That the Bradford West Gwillimbury Public Library Board approve and adopt the By-Laws Policies and the General Programming Policy as printed.”

MOVED:

SECONDED:

RESULT:

9.2 Withdrawal of Procedural By-Law, policy # BL-2015

Recommendation

“That the Bradford West Gwillimbury Public Library Board withdraw the Procedural By-Law, policy #BL-2015.”

MOVED:

SECONDED:

RESULT:

10. Round Table Discussion

11. Promotional Materials

11.1 Promotional Materials

11.1.1 ‘BWG Library Picks of the Week’ article dated 22FEB20, written by BradfordToday Staff of BradfordToday.ca

11.1.2 ‘Friends of the Library book sale continues this weekend’ article dated 22FEB20, written by Miriam King of BradfordToday.ca

11.1.3 ‘What’s happening this week’ article dated 21FEB20 written by BradfordToday Staff of BradfordToday.ca

11.1.4 ‘What’s happening this weekend’ article dated 14FEB20 written by BradfordToday Staff of BradfordToday.ca

11.1.5 ‘Local pastor and wife, encouraging and inspiring each other for over 20 years’ article dated 14FEB20, written by Laura DeGasperi of BradfordToday.ca

11.1.6 ‘Good Food Box program brings fresh fruit and vegetables to the people of Bradford’ article dated 26FEB20 written by Dave Kramer of BradfordToday.ca

11.1.7 ‘BWG Library Picks of the Week’ article dated 29FEB20 written by BradfordToday Staff of BradfordToday.ca

11.1.8 ‘Celebrating Black History Month at the library with a Mystic Drumz musical safari’ article dated 02MAR20 written by Miriam King of BradfordToday.ca

11.1.9 ‘Wrapping up Black History Month with tears, dreams and inspiration’ article dated 04MAR20 written by Miriam King of BradfordToday.ca

11.1.10 ‘Bradford women address council on affordable housing issues in Bradford’ article dated 06MAR20, written by Natasha Philpott of BradfordToday.ca





- 11.1.11 'BWG Library Picks of the Week' article dated 07MAR20, written by BradfordToday Staff of BradfordToday.ca
- 11.1.12 'Bradford Women's+ Group honours local ladies for International Women's Day' article dated 08MAR20, written by Laura DeGasperis of BradfordToday.ca
- 11.1.13 'Drop in to the diversity and Inclusion Café!' article dated 08MAR20, written by Miriam King of BradfordToday.ca
- 11.1.14 'What's happening in and around BWG for the March Break' article dated 12MAR20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.15 'Sharing food and fun at Jewish Bradford's Purim in Italy' article dated 12MAR20 written by Miriam King of BradfordToday.ca
- 11.1.16 'Town of Bradford closes library, sports, leisure and community centres' article dated 13MAR20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.17 'Library doors closed, but Digital Library is always open for families' article dated 16MAR20 written by BradfordToday staff of BradfordToday.ca
- 11.1.18 'COVID-19: Here's what's cancelled or closed in the area' article dated 20MAR20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.19 'BWG Library Picks of the Week' article dated 28MAR20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.20 'BWG Library hosting online story time with Miss Andrea' article dated 30MAR20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.21 'Check out the Bradford Library's top picks of the Week' article dated 04APR20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.22 'Local pastor provides 'Hope' for the community' article dated 05APR20 written by Natasha Philpott of BradfordToday.ca
- 11.1.23 'Bradford Library'y picks of the week' article dated 11APR20 written by BradfordToday Staff of BradfordToday.ca

12. **Next Meeting—Monday May 25, 2020**

13. **Upcoming Events—none**

15. **Adjournment**

Recommendation:

"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm."

MOVED:

SECONDED:

RESULT:

