



BWG Public Library Board - Meeting Agenda

Meeting date	Monday 21 June 2021@ 7:30 pm
Location	Virtual Zoom meeting
Meeting #	2021-06-June
Members	CHAIR: Jennifer Harrison VICE CHAIR: Councillor Scott SOLS TRUSTEE: Ericka Brosseau FOL Liaison: Noora Akhavan Natalie Petra Elve Sepa Councillor Contois Councillor Sandhu
	Matthew Corbett, CEO Elizabeth Campbell, Information Services Librarian Andrea Ciurria, Borrower & Technical Services Manager
Regrets Absent	Nina Cunniff, Deputy CEO

1 Call to Order

The Presiding Chair calls the meeting to order at

2 Confirmation and Adoption of Agenda

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday, June 21, 2021, agenda as printed”

Moved by:

Seconded by:

Result:

3 Special Guest Speakers – Sue Bragg, Accountant, BakerTilly, and Nathalie Carrier, Deputy Treasurer, Andrea Ciurria, Borrower & Technical Services Librarian

4 Financial Presentation—Library 2020 Audit

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive the Bradford West Gwillimbury Public Library Financial Statements dated December 31, 2020; and THAT the Board also receive the Bradford West Gwillimbury Public Library Surplus/(Deficit) dated 31DEC20 as printed.”

Moved by:

Seconded by:

Result:

5 Declaration of Conflict of Interest—

6 Confirmation of Consent Agenda

6.1 Regular Meeting Minutes of Monday, May 17, 2021

6.2 Management Report

6.3 OLA SuperConference/Staff Training Reports

6.4 Circulation/Information Services Statistics





Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive and approve the Consent Agenda items 6.1-6.4 inclusive as printed.”

Moved by:

Seconded by:

Result:

7 Financial Report

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive the Financial Report as printed.”

Moved by:

Seconded by:

Result:

8 Correspondence—Walter Brie

9 Board Training—Governance Training

10 New Business

10.1 2021-06-01 Collection Agency Report

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive the report 2021-06-01 Collection Agency Report as information;
AND THAT the Bradford West Gwillimbury Public Library Board approve the implementation of Option 2 of the Collection Agency Report.”

Moved by:

Seconded by:

Result:

10.2 2021-06-02 Callback Hours Report

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive the report 2021-06-02 Callback Hours Report as information;
AND THAT the Bradford West Gwillimbury Public Library Board approve Option 2 of the Callback Hours Report.”

Moved by:

Seconded by:

Result:

10.3 2021-06-03 Strategic Service Delivery Review Report

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive the report 2021-06-03 Strategic Service Delivery Review Report as information;
AND THAT the Bradford West Gwillimbury Public Library Board approve the Strategic Service Delivery Review’s budgeted cost of 45,000\$, recognizing the cost represents an increase of \$10,000 to the initial budget.”





Moved by:

Seconded by:

Result:

11 Policy Committee

- 11.1** Policy Committee Report
- 11.2** Collection Development
- 11.3** Diversity and Inclusion
- 11.4** Health and Safety
- 11.5** Internet Access
- 11.6** Local History and Special Collections
- 11.7** Respect and Acknowledgement
- 11.8** Unattended Children
- 11.9** Video Surveillance
- 11.10** Violence, Harassment and Discrimination in the Workplace

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board receive the Policy Committee Report;

THAT the Bradford West Gwillimbury Public Library Board approve the policies as recommended by the Policy Committee;

AND THAT the Bradford West Gwillimbury Public Library Board remove PS-02 Wireless Police, PS-08 Violence and Harassment in the Workplace, COL-01 Materials Selection, COL-02 Gifts and Donations, COL-03 Borrower Requests, COL-04 Reconsideration of Library Materials, COL-06 Materials Deselection, COL-07 Local History and Special Collections, and COL-08 Local Author Collection as recommended by the Policy Committee”

Moved by:

Seconded by:

Result:

12 Next Meeting—Monday, September 20, 2021 @ 7:00pm.

13 Promotional Materials

- 13.1** “Long weekend gardening with the BWG Library” May 20, 2021
<https://www.bradfordtoday.ca/towninfo/long-weekend-gardening-with-the-bwg-library-3792265>
- 13.2** “Rainy day knitting with the BWG Library” May 22, 2021
https://www.bradfordtoday.ca/local-news/rainy-day-knitting-with-the-bwg-library-3796264?utm_source=Email&utm_medium=Email&utm_campaign=Email
- 13.3** “Assistance with all things auto” May 22, 2021
<https://www.bradfordtoday.ca/towninfo/assistance-with-all-things-auto-3792326>
- 13.4** “Improve your French language skills for free with the BWG Library” May 25, 2021
<https://www.bradfordtoday.ca/towninfo/improve-your-french-language-skills-for-free-with-the-bwg-library-3805108>





- 13.5** “New Nature Backpacks available from the BWG Library” May 27, 2021
<https://www.bradfordtoday.ca/towninfo/new-nature-backpacks-available-from-the-bwg-library-3809678>
- 13.6** “Slow internet? The BWG Library can help!” May 29, 2021
<https://www.bradfordtoday.ca/towninfo/slow-internet-the-bwg-library-can-help-3811441>
- 13.7** “Hot new games at the BWG Library” May 29, 2021
<https://www.bradfordtoday.ca/local-news/hot-new-games-at-the-bwg-library-3808944>
- 13.8** “Happy Birthday to the BWG Library” June 3, 2021
<https://www.bradfordtoday.ca/towninfo/happy-birthday-to-the-bwg-library-3838991>

13.9

14 Adjournment

Recommendation:

“THAT this regular meeting of the Bradford West Gwillimbury Public Library Board adjourns at _____ pm.”

