



BWG Public Library Board – Regular Meeting Minutes

Meeting date	Monday, March 14, 2022@ 7:00 pm
Location	Virtual Zoom meeting
Meeting #	2022-03-March
Members	CHAIR: Jennifer Harrison VICE CHAIR: Councillor Scott SOLS TRUSTEE: Ericka Brosseau FOL Liaison: Noora Akhavan Elve Sepa Councillor Contois Councillor Sandhu
	Matthew Corbett, CEO Samantha Foster, Recording Secretary Nina Cunniff, Deputy CEO Andrea Ciurria, Borrower & Technical Services Manager Elizabeth Campbell, Information Services Librarian
Regrets Absent	SOLS TRUSTEE: Ericka Brosseau Natalie Petra

1 Call to Order

The Presiding Chair calls the meeting to order at 6:59 pm.

2 Confirmation and Adoption of Agenda

Councillor Sandhu noted an error in the meeting Agenda, in the recommended motion for section 10.2.

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday, March 14, 2022, agenda as amended.”

Moved by: Councillor Contois Seconded by: Councillor Sandhu Result: Carried.

3 Closed Session

Motion:

“THAT the Bradford West Gwillimbury Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(d) labour relations at 7:02 pm.”

Moved by: Councillor Sandhu Seconded by: Councillor Contois Result: Carried.





3.1 Minutes of February 28, 2022

3.2 Strategic Service Delivery Review

Motion arising from Closed Session:

“THAT the Bradford West Gwillimbury Public Library Board receive the Strategic Service Delivery Review;

AND THAT The Bradford West Gwillimbury Public Library Board direct the CEO to begin implementation of work on organizational re-structure (Part A, Recommendation 21) and bring a subsequent report back to the board to discuss further recommendations from the Strategic Service Delivery Review.”

Moved by: Councillor Scott Seconded by: Councillor Contois Result: Carried.

4 Special Guest Speakers – None

5 Declaration of Conflict of Interest— None

6 Minutes

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday February 28th Regular Meeting Minutes of the Board.”

Moved by: Councillor Sandhu Seconded by: Councillor Contois Result: Carried.

7 Financial Report

At the previous Board Meeting, Councillor Sandhu had flagged that the PR line of the budget was already 50% spent. Staff provided a follow up to that question. Staff noted this would most likely result in an overage for 2022. Staff assured the Board that the overage for 2022 will be no more than what is in that line as of March 2022.

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive the Financial Report as printed.”

Moved by: Councillor Scott Seconded by: Councillor Contois Result: Carried.

8 Correspondence—None

9 Board Training— None





10 New Business

10.1 2022-03-01 Solar Flower EV Report

The Board had a fulsome discussion on the Solar Flower and EV Report. Discussions arose regarding the EV Charging Station, the Library budget, and whether or not the Library's reserves were appropriate to use for such projects.

Motion:

“THAT The Bradford West Gwillimbury Public Library Board proceed with procurement of the Solar Flower for installation in 2022”

Moved by: Councillor Scott Seconded by: Councillor Contois Result: Defeated.

Motion:

“THAT The Bradford West Gwillimbury Public Library Board receive the report 2022-03-01 Solar Flower + EV Report for information;

THAT The Bradford West Gwillimbury Public Library Board takes no further actions on implementing the Solar Flower;

THAT The Bradford West Gwillimbury Public Library Board request that the Council for the Town of Bradford West Gwillimbury explore opportunities to install EV charging stations through the Municipal Capital Budget in 2023;

AND THAT Library Board include environmental sustainability as a pillar in the forthcoming Strategic Plan”

Moved by: Councillor Scott Seconded by: Councillor Contois Result: Carried.

10.2 2022-03-02 Policy Committee Report

Staff provided an update on the activities of the Policy Committee. The Committee brought forth reviewed policies for the Board's adoption. Staff outlined the changes to the policies as noted in the report.

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive the 2022-03-02 Policy Committee Report for information”

Moved by: Councillor Sandhu Seconded by: Councillor Contois Result: Carried.

11 Policy Committee





11.1 Library Policy Review

Board members discussed the various policies that had been presented to them in the board package.

Staff and Committee fielded questions brought forward by the Board.

Changes were requested to the Board Code of Conduct. Staff recommended making the changes and bring the Bylaw back to the Board in the April meeting. Sections that needed revision include: 3.1, 3.5, 3.6, 4.1 and 4.2.

Motion:

“THAT the Bradford West Gwillimbury Public Library Board approve the Partnership Policy, Performance Review Policy, Political Elections and Campaign Policy, Privacy and Confidentiality Policy and the Room Rental Policy as recommended by the Policy Committee.

AND THAT the Bradford West Gwillimbury Public Library Board directs the Policy Committee to look at the Board Code of Conduct Policy and make changes based on the discussion points.”

Moved by: Councillor Sandhu Seconded by: Noora Akhavan Result: Carried.

11.2 Policy Repeal

Motion:

“THAT the Bradford West Gwillimbury Public Library Board repeal the Information Services Policy from Board approved policies.”

Moved by: Councillor Scott Seconded by: Councillor Sandhu Result: Carried.

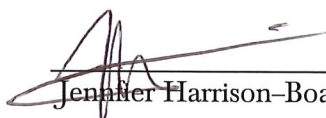
12 Next Meeting—Monday, April 25th, 2022 @ 7:00pm.

13 Adjournment

Motion:

“THAT this regular meeting of the Bradford West Gwillimbury Public Library Board adjourns at 9:02 pm.”

Moved by: Councillor Scott Seconded by: Noora Akhavan Result: Carried.


Jennifer Harrison—Board Chair


Matthew Corbett—Recording Secretary

