



**Minutes of the Bradford West Gwillimbury  
 Public Library Board**

<b>Meeting date</b>	Wednesday, August 5, 2020 @ 7:00 pm
<b>Location</b>	Virtual Zoom Meeting
<b>Meeting #</b>	2020-07-August
<b>Members</b>	<b>CHAIR:</b> Jennifer Harrison <b>VICE CHAIR:</b> Jonathan Scott <b>SOLS TRUSTEE:</b> Ericka Brosseau      Natalie Petra <b>FOL Liaison:</b> Noora Akhavan      Elve Sepa      Councillor Sandhu
	Matthew Corbett, CEO      Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andre Ciurria, Borrower & Technical Services Manager
<b>Regrets Absent</b>	

**1. Call to Order**

The Presiding Chair calls the meeting to order at 7:14pm

**2. Confirmation and Adoption of Agenda**

**MOTION**

“That the Bradford West Gwillimbury Public Library Board receive and adopt the Wednesday, August 5, 2020 agenda as amended.”

**MOVED:** Jonathan Scott

**SECONDED:** Councillor Contois

**RESULT:** Carried.

**3. Declaration of Conflict of Interest: None.**

**4. Minutes of the June 15, 2020 Regular Board Meeting**

**MOTION**

“That the Bradford West Gwillimbury Public Library Board approve the minutes from the June 15, 2020 regular Board Meeting as amended.

**MOVED:** Councillor Sandhu

**SECONDED:** Natalie Petra

**RESULT:** Carried.

**5. New Business**

**5.1 Diversity and Inclusion Report**





Staff provided an update on the Diversity and Inclusion Audit, requesting the Library Board approve the scope of work and a budget to hire consultants to assist with this project.

The Board discussed a strategy to move forward with the audit and action plan.

CEO M. Corbett requested the Board outline a scope of work members would be comfortable with. J. Scott outlined focus on Programming, Policies and Procedures, and HR Practices.

N. Petra suggested chunking things together and including outreach and social media/advertising, as well as other library-focused operations.

#### **MOTION**

“That the Bradford West Gwillimbury Public Library Board approve a budget of up to \$40,000 for the Chief Executive Officer to hire an external consultant to audit and create an action plan for anti-racism, inclusion and diversity for the Bradford West Gwillimbury Public Library.”

**MOVED:** Jonathan Scott

**SECONDED:** Councillor Contois

**RESULT:** Carried

Noora Akhavan left the meeting at 8:00 pm

#### **6. Policies**

##### **6.1 OP-COVID-19 Screening and Face Coverings**

The Board reviewed and discussed the policy at length. CEO M. Corbett fielded questions specific to the content of the policy.

Board members requested an update on the next stages of reopening for the Library.

CEO M. Corbett outlined the current state of the Library, and the anticipated next stage of the Library to start on September 8<sup>th</sup>, in line with the Leisure Centre reopening.

R. Sandhu and E. Sepa questioned the delay in reopening.

The Board commented on the importance of reopening, and urged a reopening to be as soon as possible.

“That the Bradford West Gwillimbury Public Library board grant the Chief Executive Officer the authorization to repeal this policy at an appropriate time using his discretion, or, at such time that the Simcoe Muskoka District Health Unit rescind their mandatory face coverings in all indoor publically accessible spaces.”

**MOVED:** Councillor Contois

**SECONDED:** Natalie Petra

**RESULT:** CARRIED

#### **7. Next Meeting – Monday 21SEP20 @ 7:00 pm**

#### **8. Adjournment**

##### **MOTION**

“That this special Board Meeting of the Bradford West Gwillimbury Public Library Board adjourn





at 9:04 pm.”

**MOVED:** Councillor Sandhu

**SECONDED:** Natalic Petra

**RESULT: CARRIED**

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Jennifer Harrison, Chair

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Luisa Pinto, Recording Secretary

