



## Emerging Technologies Librarian

The Bradford West Gwillimbury Public Library has a Full-time opening for an Emerging Technologies Librarian. The Library is a community focused single branch library serving a diverse population of 35,500. The library moved to a new 40,000 square foot facility in May, 2011. The community includes both urban and rural areas with the majority of the population centered in the town of Bradford, which is located on the fringe of the GTA and adjacent to the Holland Marsh. Easily accessible from Highways 400, 27 and 11 (Yonge Street), Bradford is a growing community, reflected in the increasing demand for library services.

The Emerging Technologies Librarian is responsible for developing, implementing, and evaluating technology and digital delivery services for the Library. Specific responsibilities include:

- Organizing and/or providing technology training public, both one-on-one and in workshops;
- Selecting, managing, maintaining and promoting electronic resources;
- Supports Collection Development initiatives;
- Supports the Local History digital archives database;
- Supporting the Community Engagement Coordinator in developing and maintaining the library's online presence including website and social media;
- Engage with local stakeholders to support the Library's technology initiatives;
- Develop and implement a business plan for the Creative Centre (Maker Space) rollout to the Community
- Providing information and readers' advisory services to the public.

Qualifications for the position include:

- Masters in Library and Information Science from an ALA accredited university;
- A background in Computer programming or equivalent considered an asset;
- Two years minimum professional experience in a public library;
- Experienced with current and emerging technology including desktop publishing software, basic computer coding, social media, website development and electronic resources;
- Knowledgeable about the range and scope of information, both electronic and print found in a public library and best practices in collection development;
- Excellent interpersonal and pro-active customer service skills; effective reference interviewing skills;





- Ability to deal courteously, effectively and tactfully with all levels of staff, public, community groups, agencies/organizations, and government;
- Knowledge of digital archiving and emerging digital curation practices an asset.
- Ability to work days, evenings and weekends;
- Current Vulnerable Sector Police Record Check;
- First Aid/CPR considered an asset.

This position is expected to start January 4, 2022 and end September 17<sup>th</sup>, 2022. Shifts and hours will vary, working up to 35 hours per week, and may include evenings and weekends. The rate of pay is \$29.97 per hour.

Interested candidates are invited to forward their resume and covering letter by 4:30pm on December 10, 2022 to:

ATTN: Nina Cunniff, Deputy CEO  
Bradford West Gwillimbury Public Library,  
425 Holland Street West, Bradford, Ontario L3Z 0J2  
[careers@bradford.library.on.ca](mailto:careers@bradford.library.on.ca)

**We thank all applicants for their interest; however, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and only be used for candidate selection.**

**The Bradford West Gwillimbury Public Library is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. All candidates must be able to promote a culture of inclusiveness and work with a diverse population of employees and the general public. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, and those who identify as 2SLGBTQ+.**

**The Bradford West Gwillimbury Public Library is committed to providing accommodations based on any human rights protected ground throughout the recruitment and selection process. If you require accommodation, please notify us when contacted for an interview and we will work with you to meet your needs.**

