



**BWG Public Library Board – Regular Meeting Minutes**

<b>Meeting date</b>	Monday, May 27, 2024 @ 7:00 pm
<b>Location</b>	Boardroom
<b>Meeting #</b>	2024-05
<b>Members</b>	<b>CHAIR:</b> Licinio Miguelo <b>VICE CHAIR:</b> Cheraldean Duhaney <b>OLS TRUSTEE:</b> Jen Turner <b>FOL Liaison:</b> Joseph Giordano Ferguson Mobbs Diana Sheeler
	Nina Cunniff, Deputy CEO and Manager of Corporate Services Elizabeth Campbell, Manager of Community Engagement Andrea Cieurria, Manager of Public Services David di Giovanni, Manager of Cultural Services Destiny Rosebrugh, Recording Secretary Nathalie Carrier, Deputy Treasurer; Sue Bragg, Baker Tilly Accounting.
<b>Regrets/Absent</b>	Matthew Corbett, CEO

**1 Land Acknowledgement**

*We will begin this event/meeting by acknowledging that the land we are meeting on is the traditional territory of many nations, which has been inhabited by Indigenous peoples for thousands of years. We are grateful for the opportunity to meet here and we thank all the generations of people who have taken care of this land.*

*We acknowledge that we are situated on the traditional land of the Anishinaabe and the Huron-Wendat peoples. The Anishinaabe include the Ojibwe, Odawaand Potawatomi nations, collectively known as the Three Fires Confederacy. We also acknowledge that Bradford West Gwillimbury is covered by Treaty 18.*

*We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.*

*L. Miguelo Reads Land Acknowledgment*

**2 Call to Order**

The Presiding Chair calls the meeting to order at: 7:07pm

**3 Confirmation and Adoption of Agenda**

**MOTION**

“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday, May 27, 2024 agenda.”

Moved by: F. Mobbs

Seconded by: J. Giordano

Result: Carried



- 4 Declaration of Conflict of Interest
- 5 Special Presentations/Welcome Guests— Nathalie Carrier, Deputy Treasurer; Sue Bragg, Baker Tilly Accounting. Guests attending through Zoom.

#### **MOTION**

“THAT the Bradford West Gwillimbury Public Library Board receive the Financial Audit as printed.”

Moved by: J. Turner

Seconded by: F. Mobbs

Result: Carried

Nathalie Carrier and Sue Bragg present Copy of the draft in the Financial Statement.

C. Duhaney arrives to Open Session at 7:18pm

N. Carrier and S. Bragg Fielded questions by the Board.

Board inquired about potential investment opportunities for the Organization.

L. Miguelo asks N. Cunniff to follow up with the town’s Finance Department for agreement and potential investment options.

Presentation and Questions ended at 7:38pm

#### **6 Confirmation of Consent Agenda**

- 6.1 REGULAR MEETING MINUTES OF March 18, 2024, MEETING
- 6.2 CEO REPORT –None
- 6.3 COMMUNITY ENGAGEMENT REPORT
- 6.4 CORPORATE SERVICES REPORT
- 6.5 CULTURAL SERVICES REPORT
- 6.6 PUBLIC SERVICES RPORT

#### **MOTION:**

“THAT the Bradford West Gwillimbury Public Library Board receive the Consent Agenda 6.1 to 6.6 inclusive.”

Moved by: F. Mobbs

Seconded by: J. Turner

Result: Carried

Staff fielded questions from the Board.

The Board praised the work done by board member F. Mobbs on the upcoming RCAF 100<sup>th</sup> Anniversary Event with the Library and the Town.





**7 Finance Report**

**MOTION:**

“THAT the Bradford West Gwillimbury Public Library Board receive the Finance Report”

Moved by: F. Mobbs

Seconded by: J. Giordano

Result: Carried

Staff presented and fielded questions from the Board on the Finance Report.

Board commended Marketing/Social Media work done by Managers, Elizabeth Campbell and David Di Giovanni.

**8 Grant Update Board Report**

**MOTION:**

“THAT the Bradford West Gwillimbury Public Library Board receive the Grant Update Report”

Moved by: J. Turner

Seconded by: J. Giordano

Result: Carried

Staff presented a Grant update and celebrated the work that David Di Giovanni, Manager of Cultural Services has been doing with Grant Applications.

**9 Ontario Public Library Annual Survey**

**MOTION:**

“THAT the Bradford West Gwillimbury Public Library Board receive the Annual Survey”

Moved by: F. Mobbs

Seconded by: C. Duhaney

Result: Carried

Staff presented information from the Annual Survey and fielded questions from the Board.

**10 Correspondence—None**

**11 Board Training—None**

**12 New Business – None**

**13 Policy Review and Approvals – None**

**14 Board Committees – None**

**15 Closed Session**





**MOTION:**

“THAT the Bradford West Gwillimbury Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(D) labour relations or employee negotiations, Section 16.1(B) personal matters about an identifiable individual, and Section 239.2(H) of the Municipal Act, information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them at 8:10 PM.

Moved By: J. Giordano

Seconded By: J. Tuner

Result: Carried

**MOTION:**

“THAT the Bradford West Gwillimbury Public Library Board move out of a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(D) labour relations or employee negotiations, Section 16.1(B) personal matters about an identifiable individual, and Section 239.2(H) of the Municipal Act, information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them at 8:11 PM.

Moved By: J. Giordano

Seconded By: J. Turner

Result: Carried

N. Cunniff and D. Rosebrugh leave closed session briefly at 8:44pm.

Staff returned to closed session at 8:49pm.

16 Next Meeting – Monday, August 19<sup>th</sup>, 2024 @7pm

17 Upcoming Events

18 Adjournment

**MOTION:**

“THAT this regular meeting of the Bradford West Gwillimbury Public Library Board adjourns at 8:49 pm.”

Moved by: J. Giordano

Seconded by: C. Duhaney

Result: Carried

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Licinio Miguelo, Board Chair

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Nina Cunniff, Acting CEO

