



BWG Public Library Board – Regular Meeting Minutes

Meeting date	Monday, November 18, 2024 @ 7 pm
Location	Board Room
Meeting #	2024-11
Members	CHAIR: Licinio Miguelo OLS TRUSTEE: Jen Turner FOL Liaison: Joseph Giordano Diana Sheeler
	Nina Cunniff, Acting CEO Nadia Usman, Recording Secretary
Regrets/Absent	VICE CHAIR: Cheraldean Duhaney Ferguson Mobbs

1 Land Acknowledgement

We will begin this event/meeting by acknowledging that the land we are meeting on is the traditional territory of many nations, which has been inhabited by Indigenous peoples for thousands of years. We are grateful for the opportunity to meet here, and we thank all the generations of people who have taken care of this land.

We acknowledge that we are situated on the traditional land of the Anishinaabe and the Huron-Wendat peoples. The Anishinaabe include the Ojibwe, Odawa and Potawatomi nations, collectively known as the Three Fires Confederacy. We also acknowledge that Bradford West Gwillimbury is covered by Treaty 18.

We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

Licinio reads the land acknowledgement

2 Call to Order

The Presiding Chair calls the meeting to order at 7:04 PM

3 Confirmation and Adoption of Agenda

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday, November 18, 2024, agenda.”

Moved by: J. Turner

Seconded by: J. Giordano

Result: Carried





4 Declaration of Conflict of Interest

5 Confirmation of Consent Agenda

5.1 Regular Meeting Minutes of October 21, 2024, Meeting

5.2 Community Engagement Report

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive the Consent Agenda items 5.1 to 5.2 inclusive”

Moved by: J. Giordano

Seconded by: D. Sheeler

Result: Carried

6 2025 Schedule

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive and accept the 2025 Schedule”

Moved by: J. Giordano

Seconded by: J. Turner

Result: Carried

Staff fielded questions from the Board regarding the 2025 schedule.

7 Finance Report

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive the Finance Report”

Moved by: J. Turner

Seconded by: D. Sheeler

Result: Carried

Staff fielded questions from the Board regarding the government grants.

8 Budget for 2025 Report

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive and approve the proposed 2025 Budget.”

Moved by: J. Turner

Seconded by: J. Giordano

Result: Carried

N. Cunniff presented the 2025 budget, highlighting key requests:

Operational Budget:

- Two new staffing positions: a town HR role supporting the library and an Information Services Supervisor within the library.
- Continuation of the library cleaning contract

Capital Budget:

- Roll over 3 capital projects from 2024





- One new capital project – increase in the capacity of laptop kiosk from 6 to 12 laptops at a proposed cost of 44 thousand dollars.

9 Correspondence — None

10 Board Training — None

11 New Business — None

12 Policy Review and Approvals — None

13 Board Committees — None

14 Next Regular Meeting — Monday, January 20, 2025 @ 7pm

15 Upcoming Events

16 Closed Session

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(D) labour relations or employee negotiations, Section 16.1(B) personal matters about an identifiable individual, and Section 239.2(H) of the Municipal Act, information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them at 7:20 PM.”

Moved By: J. Turner

Seconded By: D. Sheeler

Result: Carried

Recommendation:

“THAT the Bradford West Gwillimbury Public Library Board move out of a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(D) labour relations or employee negotiations, Section 16.1(B) personal matters about an identifiable individual, and Section 239.2(H) of the Municipal Act, information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them at 7:56 PM.”

Moved By: J. Turner

Seconded By: D. Sheeler

Result: Carried

17 Adjournment

Recommendation:

“THAT this regular meeting of the Bradford West Gwillimbury Public Library Board adjourns at 7:57 PM.”

Moved by: J. Giordano

Seconded by: D. Sheeler

Result: Carried

Licinio Miguelo, Board Chair

Nina Cunniff, Acting CEO

