



**BWG Public Library Board
 Board Meeting Agenda**

Meeting date	Monday September 16, 2019 @ 7:00 pm		
Location	Board Room @ BWG Public Library		
Meeting #	2019-07 - September		
Members	CHAIR: Jennifer Harrison	VICE CHAIR: Jonathan Scott	
	SOLS TRUSTEE: Ericka Brosseau	Natalie Petra	Councillor Contois
	FOL Liaison: Noora Akhavan	Councillor Sandhu	Elve Sepa
	Terri Watman, CEO	Luisa Pinto, Recording Secretary	
	Nina Cunniff, Deputy CEO		
	Elizabeth Campbell, Information Services Librarian		
	Andrea Ciurria, Borrower and Technical Services Manager		
Regrets			
Absent			

1. **Call to Order**
 The Presiding Chair calls the meeting to order

2. **Confirmation and Adoption of Agenda**
Recommendation:
 "That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday September 16, 2019 agenda as printed."

IN CAMERA SESSION - See In Camera Agenda

RECONVENE REGULAR MEETING

3. **Declaration of Conflict of Interest**

4. **Special Presentations**

5. **Adoption of Minutes**
Recommendation:
 "That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday June 17, 2019 minutes as printed."

6. **Financial Reports**
 - 6.1 Library Operating Budget, 2019
 - 6.2 Proposed Operating Budget 2020 – 2022, Capital Budget submissions, and additional staff requests

7. **Business Arising from Minutes**
 - 7.1 Update on Commons Coffee proposal





8. **New Business**
 - 8.1 **Management Report**

Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and approve the Management Reports as printed."
 - 8.2 **Monthly Statistics**
 - 8.2.1 **Circulation Statistics**
 - 8.2.2 **Social Media Statistics**
 - 8.3 **CEO 2019 Work plan - 2nd quarter update**
 - 8.4 **2020 Board Meeting Dates**
 - 8.5 **Orientation – Governance Review**
9. **Policies**
 - 9.1 **Policies to be tabled and passed:**
 - 9.1.1 **Collection Policy, COL-03, Borrower Requests Policy**
 - 9.1.2 **Programming Policy, PROG-05, Examination Proctoring**
 - 9.1.3 **Circulation Policy, CIRC-02, Reciprocal Borrowing Policy**

Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and approve the Borrower Requests Policy, COL-03; Examination Proctoring Policy, PROG-05 and Reciprocal Borrowing Policy, CIRC-02 as printed."
 - 9.2 **Policies to be withdrawn:**
 - 9.2.1 **None at this time**
10. **Committees**
 - 10.1 **Friends of the Library – September minutes attached**
11. **Member Announcements**
12. **Correspondence, Promotional Materials and Patron Comments/Suggestions**
 - 12.1 **Correspondence**
 - 12.1.1 **Letter from Lisa MacLeod, Minister of Tourism, Culture and sport dated 21JUN19**
 - 12.2 **Promotional Materials**
 - 12.2.1 **'Not a 'whodunit' but a 'who's gonna pay for it' an article from Bradford West Gwillimbury Topic, dated 13JUN19 written by Jennifer Harrison**
 - 12.2.2 **'Music in the Park and Outdoor Movies are back for another season' article dated 19JUN19 written by BradfordToday staff of BradfordToday.ca**





- 12.2.3** 'Libraries forced to ration access to books after reckless Ontario funding cuts' article dated 26JUN19 written by Ann Silversides, from The Star
- 12.2.4** 'And Bradford's Citizens of the Year are...' article dated 02JUL19 written by Miriam King of BradfordToday.ca
- 12.2.5** 'Practice makes perfect! Boston Pizza dress rehearsals prep staff for grand opening' article dated 08JUL19 written by Miriam King of BradfordToday.ca
- 12.2.6** 'Where to find birds of prey, a Toy Story Party, and crafts for kids this summer' article dated 09JUL19 written by Miriam King of BradfordToday.ca
- 12.2.7** 'Knit Happens at the Bradford library' article dated 11JUL19 written by Miriam King of BradfordToday.ca
- 12.2.8** 'Passionate artists, artisans wanted for rebranded BWG Studio Art Tour' article dated 10JUL19 written by Miriam King of BradfordToday.ca
- 12.2.9** 'They might not be good at basketball, but these raptors are still cool' article dated 11JUL19 written by Miriam King of BradfordToday.ca
- 12.2.10** 'Bradford growing into more inclusive community, say Simcoe Pride award nominees' article dated 12JUL19 written by Jenni Dunning of BradfordToday.ca
- 12.2.11** 'U2 tribute band brings a Beautiful Day of music to Bradford' article dated 11JUL19 written by Miriam King of BradfordToday.ca
- 12.2.12** 'Kids play with clay at the library' article dated 14JUL19 written by Miriam King of BradfordToday.ca
- 12.2.13** 'Families go to infinity and beyond at the Bradford library' article dated 18JUL19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.14** 'Clay crafts, Camp Day and a Lion King party at the BWG Public Library' article dated 23JUL19 written by BradfordToday staff of BradfordToday.ca
- 12.2.15** 'Still time to sign up for the TD Summer Reading Club' article dated 24JUL19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.16** 'Garden buddies program cancelled due to lack of interest' article dated 24JUL19 written by Miriam King of BradfordToday.ca
- 12.2.17** 'Kids mix marshmallows with science and find fun' article dated 25JUL19 written by Miriam King of BradfordToday.ca
- 12.2.18** 'Little lion cubs create a new den at the Bradford Library' article dated 01AUG19 written by Miriam King of BradfordToday.ca
- 12.2.19** 'Bradford raises rainbow flag, recognizes 'we are all one community' article dated 02AUG19 written by Miriam King of BradfordToday.ca





- 12.2.10 'Kids enjoy getting crafty at the Bradford library' article dated 03AUG19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.11 'Beyond Local: How libraries support learning, culture and community despite a digital age' article dated 12AUG19 written by The Conversation of BradfordToday.ca
- 12.2.12 'Where Libraries are the Tourist Attractions' article dated 10AUG19 written by Alyson Krueger of the New York Times
- 12.2.13 'Saving today's seeds for tomorrow's gardens' article dated 19AUG19 written by Miriam King of BradfordToday.ca
- 12.2.14 'Kids solve a mystery at the Bradford library' article dated 19AUG19 written by Miriam King of BradfordToday.ca
- 12.2.15 'Gardeners gearing up for the fall' article dated 03SEP19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.16 'BWG Library Picks of the Week' article dated 07SEP19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.17 'Friends of the Library prepare for another giant book sale' article dated 09SEP19 written by Miriam King of BradfordToday.ca
- 12.2.18 September through December, 2019 Library Guide

12.3 Patron Comments and Suggestions – None

- 12.3.1 Comment from J.L. Evans dated 20JUN19 and reply from Terri on 27JUN19
- 12.3.2 Comment from A. Craig dated 05JUL19 and reply from Terri on 08JUL19
- 12.3.3 Comment from B. Nolan dated 17JUL19 and reply from Terri on 31JUL19

13. Next Meeting

Recommendation:

"That the Bradford West Gwillimbury Public Library Board meeting be held on Monday October 21, 2019."

14. Upcoming Events

- 14.1 Passion Made Studio Art Tour – September 21 & 22
- 14.2 Story Walk @ Scanlon Conservation Area – Saturday, 28SEP19 @ 10:00am – 2:00pm
- 14.3 'Food for Fines' event, September 28 – October 5, 2019
- 14.4 Strategic Plan Community Engagement sessions, Wednesdays, October 9 & 16, 2019 @ 7:00 – 8:30pm in the Multi-Purpose Room
- 14.5 Ted Barris, Author Visit, Wednesday, 20NOV19 @ 7:00 in the Zima Room
- 14.6 Paramedic Toy Drive collection, November 15 – December 15 @ Bradford Library





15. **Adjournment**

Recommendation:

"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm."



