



**BWG Public Library Board,
 Board Meeting Minutes**

Meeting date	Monday November 18, 2019 @ 6:00 pm
Location	Board Room @ BWG Public Library
Meeting #	2019-09-November
Members	CHAIR: Jennifer Harrison VICE CHAIR: Jonathan Scott SOLS TRUSTEE: Ericka Brosseau Councillor Sandhu Natalie Petra FOL Liaison: Noora Akhavan Elve Sepa Councillor Contois
	Terri Watman, CEO Luisa Pinto, Recording Secretary
Regrets/Absent	None

1. Call to Order

The Presiding Chair called the meeting to order at 5:55 pm

2. Confirmation and Adoption of Agenda

MOTION

Moved by Councillor Sandhu, seconded by Councillor Contois

“That the Bradford West Gwillimbury Public Library Board receive and adopt the agenda of Monday November 18, 2019 as printed.”

CARRIED

IN CAMERA SESSION – See In Camera Agenda

RECONVENE REGULAR MEETING

3. Declaration of Conflict of Interest: None

4. Special Presentations: None

5. Adoption of Minutes

MOTION

Moved by Noora Akhavan, seconded by Ericka Brosseau

“That the Bradford West Gwillimbury Public Library Board receive and adopt the minutes of the Monday October 21, 2019 meeting as printed.”

CARRIED

6. Financial Reports

6.1 Library Operating Budget, 2019

Terri updated the Board regarding informal discussions that took place on 12NOV19. Budget deliberations are on 27, 28 & 29 NOV19. Updated information will be discussed at the December meeting.





7. Business Arising from Minutes

8. New Business

8.1 Management Report

MOTION

Moved by Jonathan Scott, seconded by Noora Akhavan

“That the Bradford West Gwillimbury Public Library Board receive and approve the Management Report as printed.”

CARRIED

8.2 Monthly Statistics

8.2.1 Circulation Statistics

8.2.2 Social Media Statistics

8.3 8.3 Request to Close Library for Town Staff Christmas Lunch

MOTION

Moved by Noora Akhavan, seconded by Councillor Contois

“That the Bradford West Gwillimbury Public Library Board receive this report and approve the closing of the Library on Wednesday, December 4, 2019 from 12:00 – 2:00pm for the Town Staff Christmas Lunch.”

CARRIED

8.4 Bradford West Gwillimbury Public Library Board Evaluation

MOTION

Moved by Natalie Petra, seconded by Jonathan Scott

“That the Bradford West Gwillimbury Public Library Board complete the Board evaluation and return to Luisa via email before 09DEC19. Evaluation discussion will take place at the December 16, 2019 Board meeting.”

CARRIED

9. Policies

9.1 Policies to be tabled and passed: None at this time

9.2 Policies to be withdrawn: None at this time

10. Committees

10.1 Friends of the Library – November minutes attached

11. Member Announcements

11.1 Ericka discussed her attendance at the SOLS Trustee Meeting on 09NOV19 held at Midland Public Library.

11.2 Natalie informed the Board she was applying for the position of OLBA Vice President and would like the Board’s support.

12. Correspondence, Promotional Materials and Patron Comments/Suggestions

12.1 Correspondence –None





12.2 Promotional Materials

- 12.2.1 'BWG Library Picks of the Week' article dated 19OCT19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.2 'What's happening this weekend' article dated 25OCT19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.3 'BWG Library Picks of the Week' article dated 26OCT19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.4 'Spooktacular fun at the BWG Library' article dated 27OCT19 written by Natasha Philpott of BradfordToday.ca
- 12.2.5 'Muslim Heritage Month celebrated at the BWG Library' article dated 28OCT19 written by Natasha Philpott of BradfordToday.ca
- 12.2.6 'Bradford's Baha'i Community celebrating the bicentenary of the The Bab' article dated 29OCT19 written by Natasha Philpott of BradfordToday.ca
- 12.2.7 'Having a Spookytime at the BWG Public Library' article dated 31OCT19 written by Miriam King of BradfordToday.ca
- 12.2.8 'BWG Library Picks of the Week' article dated 01NOV19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.9 'Meghan Murphy: Canadian feminist's trans talk sparks uproar' article dated 30OCT19 from the Toronto Star
- 12.2.10 'Gender discrimination complaint sparks Newmarket Public Library policy review' article dated 30OCT19 written by Teresa Latchford of YorkRegion.com
- 12.2.11 'BWG Library Picks of the Week' article dated 09NOV19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.12 'Moving indoors, with the Bradford Farmers' Market' article dated 09NOV19 written by Miriam King of BradfordToday.ca

12.3 Patron Comments and Suggestions

- 12.3.1 Comment from J. Gray dated 30SEP19 and reply from E. Campbell dated 23OCT19
- 12.3.2 Comment from A. Jelenic dated 10OCT19 and reply from T. Watman dated 30OCT19
- 12.3.3 Comment from J. Jollaneh dated 06NOV19 and reply from T. Watman dated 06NOV19
- 12.3.4 Comment from H. Johnstone dated 06NOV19 and reply from T. Watman dated 06NOV19

13. Next Meeting

MOTION

Moved by Councillor Contois, seconded by Ericka Brosseau





"That the Bradford West Gwillimbury Public Library Board meeting be held on Monday December 16, 2019."

14. Upcoming Events

14.1 Ted Barris, Author Visit, Wednesday, 20NOV19 @ 7:00 in the Zima Room

14.2 Town of Bradford West Gwillimbury Budget Deliberations, November 27, 28 & 29, 2019 in the Zima Room

15. Adjournment

MOTION

Moved by Councillor Sandhu, seconded by Noora Akhavan

"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at 8:45 pm."

Jennifer Harrison, Chair

Luisa Pinto, Secretary

