



**Minutes of the Bradford West Gwillimbury
 Public Library Board**

Meeting date	Monday, May 25, 2020 @ 7:00 pm
Location	Virtual Zoom Meeting
Meeting #	2020-05-May
Members	CHAIR: Jennifer Harrison VICE CHAIR: Jonathan Scott SOLS TRUSTEE: Ericka Brosseau Natalie Petra FOL Liaison: Noora Akhavan Elve Sepa Councillor Sandhu
	Matthew Corbett, CEO Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andre Ciurria, Borrower & Technical Services Manager
Regrets Absent	Councillor Contois

1. **Call to Order**
The Presiding Chair calls the meeting to order at 7:10pm

2. **Confirmation and Adoption of Agenda**
MOTION
“That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday, May 25, 2020 agenda as amended.”
MOVED: Natalie Petra
SECONDED: Councillor Raj Sandhu
RESULT: Carried.

3. **Declaration of Conflict of Interest:** None.

4. **Welcome and/or Special Presentations:** None

5. **Consent Agenda**
 - 5.1 Minutes of the previous Board Meeting of Monday 20APR20
 - 5.2 Management Report
 - 5.3 Statistics**MOTION**
“That the Bradford West Gwillimbury Public Library Board adopt the Consent Agenda 5.1-5.4 inclusive, with the addition of minutes of the In Camera Board Meeting of Monday 30MAR20.”
MOVED: Ericka Brosseau
SECONDED: Councillor Raj Sandhu
RESULT: Carried.





6. **Financial Reports**

MOTION

“That the Bradford West Gwillimbury Public Library Board receive the financial report.”

MOVED: Jonathan Scott

SECONDED: Elve Sepa

RESULT: Carried.

7. **Correspondence**

7.1 Update on NewMakeIt PPE

7.2 NewMakeIt Production Update

7.3 Email from Councillor Sandhu dated 23MAY20

MOTION

“That the Bradford West Gwillimbury Public Library Board receive correspondence 7.1 – 7.3 inclusive.”

MOVED: Jonathan Scott

SECONDED: Councillor Sandhu

RESULT: Carried

8. **New Business**

8.1 Transition to Business as Usual Report

The Board discussed the reopening plan regarding curbside. Questions were fielded by staff regarding staffing, hours of operation, logistics and procedures.

MOTION

“That the Bradford West Gwillimbury Public Library Board receive, approve and endorse the high-level directions found within this plan.”

MOVED: Jonathan Scott

SECONDED: Ericka Brosseau

RESULT: Carried

9. **Policies** - None at this time

10. **Round Table Discussion**

11. **Promotional Materials**

11.1 **Promotional Materials**

11.1.1 ‘BWG Library Picks of the Week’ article dated 18APR20 written by BradfordToday Staff of BradfordToday.ca

11.1.2 ‘Library looking at ways to save money during pandemic’ article dated 22APR20 written by Natasha Philpott of BradfordToday.ca

11.1.3 ‘BWG Library has resources for the whole family’ article dated 22APR20 written by Town of BWG Info





- 11.1.4 'BWG Library Picks of the Week' article dated 25APR20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.5 'Check out these five free education resources available with your BWG Library Card' article not dated, written by BradfordToday Staff of BradfordToday.ca
- 11.1.6 'Laundry on the line' article dated 18APR20 written by Miriam King of BradfordToday.ca
- 11.1.7 '2020 Bradford Farmers' Markets will go on as scheduled, with some new rules' article dated 27APR20 written by Natasha Philpott of BrdafordToday.ca
- 11.1.8 'BWG Library picks of the week' article dated 02MAY20, written by BradfordToday Staff of BradfordToday.ca
- 11.1.9 'Lions use vintage photos, golden oldies to connect with Seniors' article dated 12APR20 written by Miriam King of BradfordToday.ca
- 11.1.10 'BWG Library Picks of the Week' article dated 09MAY20 written by BradfordToday Staff of BradfordToday.ca
12. **Next Meeting**—Monday 15JUN20 @ 7:00 pm
13. **Upcoming Events**—none
- Congratulations to Ericka Brosseau who announced that she got married.
15. **Adjournment**
MOTION
"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at 8:24 pm."
MOVED: Jonathan Scott
SECONDED: Norra Akhavan
RESULT: Carried

Jennifer Harrison, Chair

Luisa Pinto, Recording Secretary

