



**BWG Public Library Board  
 Board Meeting Agenda**

<b>Meeting date</b>	Monday May 27, 2019 @ 7:00 pm
<b>Location</b>	Board Room @ BWG Public Library
<b>Meeting #</b>	2019-05-May
<b>Members</b>	CHAIR: Jennifer Harrison      VICE CHAIR: Jonathan Scott SOLS TRUSTEE: Ericka Brosseau      Natalie Petra      Councillor Contois FOL Liaison: Noora Akhavan      Councillor Sandhu      Elve Sepa
	Terri Watman, CEO      Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andrea Ciurria, Borrower and Technical Services Manager
<b>Regrets</b>	
<b>Absent</b>	

1. **Call to Order**  
 The Presiding Chair calls the meeting to order
2. **Confirmation and Adoption of Agenda**  
**Recommendation:**  
 "That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday May 27, 2019 agenda as printed."
3. **Declaration of Conflict of Interest**
4. **Special Presentations**  
 Sue Bragg, from Baker Tilly SGB LLP and Nathalie Carrier, Deputy Treasurer from Town of Bradford West Gwillimbury  
 2018 Draft Library Financial Statements, and 2018 Surplus/(Deficit) as of 31DEC18
5. **Adoption of Minutes**  
**Recommendation:**  
 "That the Bradford West Gwillimbury Public Library Board receive and adopt the Wednesday April 17, 2019 minutes as printed."
6. **Financial Reports**
  - 6.1 Library Operating Budget, 2019
  - 6.2 Town of Bradford West Gwillimbury, Budget Policy, FIN 2019 05
7. **Business Arising from Minutes**
8. **New Business**





**8.1 Management Report**

**Recommendation:**

“That the Bradford West Gwillimbury Public Library Board receive and approve the Management Report as printed.”

**8.2 Monthly Statistics**

**8.2.1 Circulation Statistics**

**8.2.2 Social Media Statistics**

**9. Policies**

**9.1 Policies to be tabled and passed:**

**9.1 Guiding Principles, GP-05, Library Board Code of Conduct**

**Recommendation:**

“That the Bradford West Gwillimbury Public Library Board receive and approve the Guiding Principles policy GP-05, Library Board Code of Conduct.”

**9.2 Property, PROP-03, Meeting Room Policy**

**Recommendation:**

“That the Bradford West Gwillimbury Public Library Board receive and approve the Property, PROP-03, Meeting Room Policy as printed.”

**9.2 Policies to be withdrawn: None**

**10. Committees**

**10.1 Friends of the Library – May minutes attached**

**11. Member Announcements**

**12. Correspondence**

**12.1 Correspondence**

**12.1.1** Letter from Michael Tibollo, Minister of Tourism, Culture and Sport, not dated.

**12.1.2** Letter from Henry de Jager, IT Director, County of Simcoe, dated 01APR19

**12.1.3** Letter from L. Reid, Chair, Chief Librarians Committee, dated 01MAY19.

**12.1.4** Letter from BWG Library Board Chair to Minister of Tourism, Culture and Sport dated 24APR19.





## **12.2 Promotional Materials (circulated via e-mail)**

- 12.2.1** 'Lieutenant-Governor visits 'unique' Bradford West Gwillimbury' article dated 17APR19 written by Miriam King from BradfordToday.ca
- 12.2.2** 'Province slashes Ontario Library Service funding by 50%' article dated 18APR19 written by Miriam Katawazi from CBC News, Windsor
- 12.2.3** 'Provincial cuts have 'significant impact' on Bradford library service, says CEO' article dated 22APR19 written by Miriam King from BradfordToday.ca
- 12.2.4** 'Meet your favourite Canadian crime writers at Bradford event' article dated 23APR19 written by Miriam King from BradfordToday.ca
- 12.2.5** 'We have to stand up,' says county Councillor on Ford library cuts' article dated 24APR19 written by Jessica Owen from BradfordToday.ca
- 12.2.6** 'Lessons from a failure to communicate about libraries' article dated 26APR19, written by Michael Fox from Niagara Observer
- 12.2.7** 'Gallery: Everything for your home and lifestyle, at the BBT's Home & Lifestyle Show' article dated 28APR19, written by Miriam King, from BradfordToday.ca
- 12.2.8** 'Bradford Mammals group makes 'big impact' on local parents, kids' article dated 01MAY19 written by Natasha Philpott of BradfordToday.ca
- 12.2.9** 'Crime writers unravel the mystery of writing' article dated 06MAY19 written by Miriam King of BradfordToday.ca
- 12.2.10** 'Bradford considers budgeting for three years at a time, not one' article dated 10MAY19 written by Jenni Dunning of BradfordToday.ca
- 12.2.11** 'Beyond Local: Cuts to Library services will be greater in smaller cities, expert says.' Article written by Samuel Trosow of Western University and reprinted with permission from The Conversation.
- 12.2.12** 'Look for bargains at the Friends of the Library book sale!' article dated 21MAY19 written by BradfordToday staff of BradfordToday.ca
- 12.2.13** 'Library brought \$11 million to local economy last year, says CEO' article dated 23MAY19 written by Jenni Dunning of BradfordToday.ca
- 12.2.14** 'Bradford will now budget for three years at a time' article dated 23MAY19 written by Jenni Dunning of BradfordToday.ca

## **12.3 Patron Comments and Suggestions**

- 12.3.1** Comment from M. DeSousa dated 24APR19 and reply dated 24APR19
- 12.3.2** Comment from A. Sharp dated 09MAY19 and reply dated 09MAY19





**13. Next Meeting**

**Recommendation:**

"That the Bradford West Gwillimbury Public Library Board meeting be held on Monday June 17, 2019."

**14. Upcoming Events**

**14.1** Author Visit – Susanna Kearsley, Wednesday 29MAY19 @ 7:00pm in the Zima Room

**14.2** Jazz Festival, featuring Sean Pinchin and Carlos Del Junco, 09JUN19 at 2:00pm, in the Atrium

**14.3** Drag Queen Storytime 29JUN19 at 1:30pm

**15. Adjournment**

**Recommendation:**

"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at \_\_\_\_\_ pm."

