



**BWG Public Library Board
 Board Meeting Agenda**

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| Meeting date | Monday June 17, 2019 @ 7:00 pm |
| Location | Board Room @ BWG Public Library |
| Meeting # | 2019-06 -June |
| Members | CHAIR: Jennifer Harrison VICE CHAIR: Jonathan Scott SOLS TRUSTEE: Ericka Brosseau Natalie Petra Councillor Contois FOL Liaison: Noora Akhavan Councillor Sandhu Elve Sepa |
| | Terri Watman, CEO Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andrea Ciurria, Borrower and Technical Services Manager |
| Regrets | |
| Absent | |

1. **Call to Order**
 The Presiding Chair calls the meeting to order

2. **Confirmation and Adoption of Agenda**
Recommendation:
 "That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday June 17, 2019 agenda as printed."

3. **Declaration of Conflict of Interest**

4. **Special Presentations**
 - 4.1 Milt Calder, Treasurer of the Friends of the Library

5. **Adoption of Minutes**
Recommendation:
 "That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday May 27, 2019 minutes as printed."

6. **Financial Reports**
 - 6.1 Library Operating Budget, 2019

7. **Business Arising from Minutes – None**

8. **New Business**
 - 8.1 Management Report
Recommendation:
 "That the Bradford West Gwillimbury Public Library Board receive and approve the Management Report as printed."



- 8.2 Monthly Statistics
 - 8.2.1 Circulation Statistics
 - 8.2.2 Social Media Statistics
- 8.3 Bradford West Gwillimbury Public Library Fees Schedule, 2020 - 2022
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and approve the 2020 - 2022 Bradford West Gwillimbury Public Library Fees as printed."
- 8.4 Creative Space Proposal Bradford West Gwillimbury Public Library
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and approve the Creative Space proposal as printed."
- 8.5 Commons Coffee Report
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive the report and provide direction."
- 9. Policies
 - 9.1 Policies to be tabled and passed:
 - 9.1.1 Circulation Policy, CIRC-01
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and approve the Circulation Policy, CIRC-01 as printed."
 - 9.2 Policies to be withdrawn:
 - 9.2.1 Lost and Damaged Policy, CIRC-04
Recommendation:
"That the Bradford West Gwillimbury Public Library Board approve the withdrawal of the Lost and Damaged Policy, CIRC-04."
- 10. Committees
 - 10.1 Friends of the Library – June minutes attached
- 11. Member Announcements
- 12. Correspondence, Promotional Materials and Patron Comments/Suggestions
 - 12.1 Correspondence
 - 12.1.1 Letter from FOL Liaison on behalf of the BWG Friends of the Library to the Honourable M. Tibollo, dated 14MAY19
 - 12.1.2 Southern Ontario Library Service newsletter dated 31MAY19
 - 12.1.3 Letter from Watson & Associates dated 29MAY19
 - 12.1.4 Corporation of the Town of Bradford West Gwillimbury Public Library Board financial statements, December 31, 2018.





- 12.2.5 Certificate of Appreciation from the Honourable D. LeBouthillier of the Canada Revenue Agency and letter from D. Askerko, CVITP Coordinator dated 27MAY19
- 12.2 Promotional Materials (circulated via e-mail)
 - 12.2.1 'Rain makes things grow, at a growing farmer's market' article dated 26MAY19 written by Miriam King of BradfordToday.ca
 - 12.2.2 'It was worth paying extra to get first dibs at library book sale' article dated 25MAY19 written by Miriam King of BradfordToday.ca
 - 12.2.3 'Back Alley Cruisers of Bradford rev up for another season' article dated 31MAY19 written by Miriam King of BradfordToday.ca
 - 12.2.4 'Ontario's interlibrary loan service reinstated with some changes' article dated 02JUN19 written by Erika Engle of BradfordToday.ca
 - 12.2.5 'Being an ally to the LGBT2SQ community is a 'verb' says speaker' article dated 04JUN19 written by Miriam King of BradfordToday.ca
 - 12.2.6 'Farmers' Market basks in the Bradford sunshine' article dated 04JUN19 written by BradfordToday staff of BradfordToday.ca
 - 12.2.7 'Interlibrary loans restored in Ontario, but cost concerns remain' article dated 05JUN19 from CBC News
 - 12.2.8 'Bradford library opens its doors for Pride month' article dated 10JUN19 written by Melanie Pileggi of BradfordToday.ca
 - 12.2.9 'Bradford West Gwillimbury Public Library Hot Summer Reads, 2019
 - 12.2.10 'Pride door-painting event highlights new LGBTQ Bradford library alliance' article dated 12JUN19 written by Lisa Queen from Bradford West Gwillimbury Topic
 - 12.2.11 'Bradford library working on staff, budget issues to accommodate return of interlibrary loans' article dated 13JUN19 written by Jenni Dunning of BradfordToday.ca
- 12.3 Patron Comments and Suggestions - None
- 13. Next Meeting
Recommendation:
"That the Bradford West Gwillimbury Public Library Board meeting be held on Monday September 16, 2019."
- 14. Upcoming Events
 - 14.1 Drag Queen Storytime 29JUN19 at 1:30pm
- 15. Adjournment
Recommendation:
"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm."



