



**BWG Public Library Board
 Board Meeting Agenda**

Meeting date	Monday January 20, 2020 @ 7:00 pm
Location	Board Room @ BWG Public Library
Meeting #	2020-01, January
Members	CHAIR: Jennifer Harrison VICE CHAIR: Jonathan Scott SOLS TRUSTEE: Ericka Brosseau Natalie Petra Councillor Contois FOL Liaison: Noora Akhavan Elve Sepa Councillor Sandhu
	Matthew Corbett, CEO Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andrea Ciarria, Borrower & Technical Services Manager
Regrets	
Absent	

1. **Call to Order**
 The Presiding Chair calls the meeting to order

2. **Confirmation and Adoption of Agenda**
 Recommendation:
 “That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday January 20, 2020 agenda as printed.”

3. **Declaration of Conflict of Interest**

4. **Special Presentations**

5. **Adoption of Minutes**
 Recommendation:
 “That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday December 16, 2019 minutes as printed.”

6. **Financial Reports**
 6.1 Library Operating Budget, 2019 and 2020

7. **Business Arising from Minutes:**
 7.1 Board Evaluation update and discussion

8. **New Business**
 8.1 **2020-01-1** Management Report
 Recommendation:
 “That the Bradford West Gwillimbury Public Library Board receive and approve the Management Report as printed.”
 8.2 **2020-01-2** Monthly Statistics and Circulation Statistics





- 8.3 **2020-01-3** CEO Entry Work Plan
- 8.4 **2020-01-4** Strategic Plan Update
- 8.5 **2020-01-5** Library Annual Training
- 9. **Policies**
 - 9.1 **Policies to be tabled and passed:**
 - 9.1.1 Property policy, PROP-01, Rules of Conduct
Recommendation:
“That the Bradford West Gwillimbury Public Library Board receive and approve the Property policy, PROP-01, Rules of Conduct as printed.”
 - 9.2 **Policies to be withdrawn:** None at this time
- 10. **Committees**
 - 10.1 **Friends of the Library** – January meeting minutes
- 11. **Member Announcements**
- 12. **Correspondence, Promotional Materials and Patron Comments/Suggestions**
 - 12.1 **Correspondence**
 - 12.1.1 Thank you from Bonnie Rush, Borrower Services Assistant
 - 12.1.2 Thank you from Terri Watman
 - 12.2 **Promotional Materials**
 - 12.2.1 ‘BWG Library Picks of the Week’ article dated 14DEC19 written by BradfordToday Staff of BradfordToday.ca
 - 12.2.2 ‘A long history of Volunteering’ article dated 15DEC19 written by Miriam King of BradfordToday.ca
 - 12.2.3 ‘Festivals of Lights from around the world find a home in Bradford’ article dated 18DEC19 written by Miriam King of BradfordToday.ca
 - 12.2.4 ‘Jewish Bradford invites the community to come celebrate Chanukah’ article dated 19DEC19 written by BradfordToday Staff of BradfordToday.ca
 - 12.2.5 ‘BWG Public Library welcomes new CEO Matthew Corbett’ article dated 20DEC19 written by Miriam King of BradfordToday.ca
 - 12.2.6 ‘Bradford Farmers’ Market: Holiday Shopping Guide’ article dated 20DEC19 written by Dave Kramer of BradfordToday.ca
 - 12.2.7 ‘BWG Library Picks of the Week’ article dated 21DEC19 written by BradfordToday Staff of BradfordToday.ca





- 12.2.8** 'Marking the first night of Chanukah in Bradford....Lighting the Menorah!' article dated 23DEC19 written by Miriam King of BradfordToday.ca
- 12.2.9** 'Opinion: Political columnist Jonathan Scott gives his hot or not list of 2019' article dated 23DEC19 written by Jonathan Scott of BradfordToday.ca
- 12.2.10** 'That's a wrap! Another season down for the Bradford Farmers' Market' article dated 27DEC19 written by Natasha Philpott of BradfordToday.ca
- 12.2.11** 'BradfordToday's Best Photos of 2019' article dated 31DEC19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.12** 'BWG Library Picks of the Week' article dated 04JAN20 written by BradfordToday Staff of BradfordToday.ca
- 12.2.11** 'What's happening this week' article dated 04JAN20 written by BradfordToday Staff of BradfordToday.ca
- 12.2.13** 'Why it's time to quantify the Library's role in the reading marketplace' article dated 13DEC19 written by Guy LeCharles Gonzalez of Publishers Weekly
- 12.2.14** 'Smorgasbord of talent wows audience at first Open Mic Night of the year' article dated 04JAN20 written by Natasha Philpott of BradfordToday.ca
- 12.2.15** 'BWG Library Picks of the Week' article dated 28DEC19 written by BradfordToday Staff of BradfordToday.ca
- 12.2.16** 'Bradford WORKS hosting Mega Job Fair this month' article dated 09JAN20 written by BradfordToday Staff of BradfordToday.ca
- 12.2.17** 'Marking a first anniversary of empowerment, education with the Bradford Women's+ Group' article dated 10JAN20 written by BradfordToday Staff of BradfordToday.ca
- 12.2.18** 'What's happening this week' article dated 12JAN20 written by BradfordToday Staff of BradfordToday.ca
- 12.2.19** 'Bradford Library looks to support local book clubs' article dated 11JAN20 written by Natasha Philpott of BradfordToday.ca
- 12.2.20** 'BWG Library picks of the week' article dated 11JAN20 written by BradfordToday Staff of BradfordToday.ca

12.3 Patron Comments and Suggestions - none at this time

13. Next Meeting

Recommendation:

"That the Bradford West Gwillimbury Public Library Board meeting be held on Monday February 24, 2020."

14. Upcoming Events

14.1 2020 OLA SuperConference, January 29 – February 1, 2020





15.

Adjournment

Recommendation:

“That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm.”

