



**BWG Public Library Board
 Board Meeting Agenda**

Meeting date	Monday February 25, 2019 @ 7:00 pm	
Location	Boardroom @ BWG Public Library	
Meeting #	2019-02-January	
Members	CHAIR: Jennifer Harrison SOLS TRUSTEE: Ericka Brosseau Councillor Contois	VICE CHAIR: Jonathan Scott FOL Liaison: Noora Akhavan
	Terri Watman, CEO Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian	Luisa Pinto, Recording Secretary
Regrets	Councillor Sandhu, Elve Sepa, Natalie Petra, Andrea Ciurria	

1. **Call to Order**
The Presiding Chair calls the meeting to order
2. **Confirmation and Adoption of Agenda**
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and adopt the agenda of Monday February 25, 2019 as printed."
3. **Declaration of Conflict of Interest**
4. **Special Presentations**
5. **Adoption of Minutes**
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and adopt the minutes of the Monday January 21, 2018 meeting as printed."
6. **Financial Reports**
 - 6.1 Library Operating Budget, 2018 and 2019
7. **Business Arising from Minutes**
8. **New Business**
 - 8.1 **Management Report**
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and approve the Management Report as printed."
 - 8.2 **Monthly Statistics**
 - 8.2.1 Circulation Statistics





8.2.2 Social Media Statistics

8.3 Orientation – Policies

9. Policies

9.1 Policies to be tabled and passed:

- 9.1** Town of BWG HR-02-008, Workplace Accommodation
- 9.2** Town of BWG HR-02-004, Sick Days
- 9.3** Town of BWG HR-06-006, Paid Holidays
- 9.4** Town of BWG HR-06-008, Fitness for Duty
- 9.5** Town of BWG HR-06-009, Bereavement Leave
- 9.6** Town of BWG HR-06-014, Personal Emergency Leave of Absence

Recommendation:

“That the Bradford West Gwillimbury Public Library Board receive and pass the following policies from the Town of Bradford West Gwillimbury as printed: HR-02-008, Workplace Accommodation; HR-02-004, Sick Days; HR-06-006, Paid Holidays; Fitness for Duty; HR-06-009, Bereavement Leave, and HR-06-014, Personal Emergency Leave of Absence.”

9.2 Policies to be withdrawn: None

10. Committees

- 10.1 Friends of the Library – February minutes attached**
- 10.2 SOLS Regional Meeting - Saturday 04MAY19 @ 10:00- 11:00, Midland Public Library**

11. Member Announcements

12. Correspondence

- 12.1 Correspondence - None**
- 12.2 Promotional Materials (circulated via e-mail)**
 - 12.2.1** ‘Bradford library launches online book recommendation service’ article dated 18JAN19 written by Jenni Dunning from BradfordToday.ca
 - 12.2.2** ‘Bradford library, leisure centre open to public during extreme cold’ article dated 18JAN19 written by Shawn Gibson from BrdfordToday.ca
 - 12.2.3** ‘Come on, Barbie, let’s go party’ article dated 21JAN19 written by BradfordToday staff from BradfordToday.ca
 - 12.2.4** ‘Trend shows more kids new to Canada reading to parents: literacy organization’ article dated 21JAN19 written by Miriam King from BradfordToday.ca
 - 12.2.5** ‘Seed Library sprouts at Bradford Library’ article dated 23JAN19 written by Miriam King from BradfordToday.ca





- 12.2.6 'Stock your bookshelf at the Friends of the Library book sale' article dated 26JAN19 written by Town of BWG Info from BradfordToday.ca
- 12.2.7 'Jack de Keyser bringing British blues to Bradford' article dated 26JAN19 written by Jenni Dunning from BradfordToday.ca
- 12.2.8 'New Bradford Library website goes from 'scattershot' to modern' article dated 28JAN19 written by Miriam King from BradfordToday.ca
- 12.2.9 'Qur'an display in Bradford preaches love, understanding, empowerment' article dated 29JAN19 written by Miriam King from BradfordToday.ca
- 12.2.10 'Black History Month to honour 'Canada's Rosa Parks', other distinguished black women' article dated 01FEB19 written by Miriam King from BradfordToday.ca
- 12.2.11 'Sprouting is super healthy, says Bradford eco-advocate' article dated 02FEB19 written by Miriam King from BradfordToday.ca
- 12.2.12 'Bradford book sale success speaks volumes' article date 11FEB19 written by Miriam King from BradforToday.ca
- 12.2.13 'Feeling down? Here's how to beat the winter blues' article dated 12FEB19 written by Miriam King from BradfordToday.ca
- 12.2.14 'Need help filing your taxes? Bradford Library partners with CRA for tax clinics' article dated 20FEB19 written by Miriam King from BradfordToday.ca
- 12.3 Patron Comments and Suggestions – None

13. Next Meeting

Recommendation:

"That the Bradford West Gwillimbury Public Library Board meeting be held on Monday March 18, 2019."

14. Upcoming Events

- 14.1 Seedy Saturday, Saturday March 11, 2019 from 9:30 – 3:00pm at the Library
- 14.2 May 11, 2019, York Simcoe Consortium Library Board Orientation @ East Gwillimbury Community Centre
- 14.3 Board photo, March 18, 2019

15. Adjournment

Recommendation:

"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm."



