



**BWG Public Library Board,
 Board Meeting Minutes**

Meeting date	Monday February 24, 2020 @ 7:00 pm
Location	Board Room @ BWG Public Library
Meeting #	2020-02-January
Members	CHAIR: Jennifer Harrison VICE CHAIR: Jonathan Scott Councillor Sandhu FOL Liaison: Noora Akhavan Elve Sepa Councillor Contois SOLS TRUSTEE: Ericka Brosseau Natalie Petra
	Matthew Corbett, CEO Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Andrea Ciurria, Borrower & Technical Services Manager
Regrets/Absent	Elizabeth Campbell, Information Services Librarian

1. Call to Order

The Presiding Chair called the meeting to order at 7:27pm

2. Confirmation and Adoption of Agenda

Recommendation:

“That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday February 24, 2020 agenda as printed.”

MOVED: Natalie Petra

SECONDED: Jonathan Scott

RESULT: Carried

3. Declaration of Conflict of Interest - none

4. Special Presentations

4.1 Welcome Brieanna Rutledge

Brieanna is a 3 week co-op student from Confederation College working towards her Library and Information Technician Diploma. She had the opportunity to work with staff from all departments in the Library and learn different perspectives.

5. Consent Agenda

Recommendation:

“That the Bradford West Gwillimbury Public Library Board adopt Consent Agenda items 5.1 – 5.5 inclusive.

MOVED: Councillor Sandhu

SECONDED: Ericka Brosseau

RESULT: Carried





- 5.1 Minutes of the previous Board Meeting
 - 5.2 Management Report
 - 5.3 Staff OLA Reports
 - 5.4 Statistics (Social Media and Circulation)
 - 5.5 Friends of the Library Minutes
6. **Financial Report**
“That the Bradford West Gwillimbury Public Library Board receive the financial report.”
MOVED: Natalie Petra
SECONDED: Elve Sepa
RESULT: Carried
7. **Correspondence**
7.1 Library Co-operative 2018 Annual Report
Recommendation:
“That the Bradford West Gwillimbury Public Library Board receive the 2018 Library Co-operative Annual Report.”
MOVED: Jonathan Scott
SECONDED: Councillor Contois
RESULT: Carried
8. **New Business**
8.1 Library Business Plan
Recommendation:
“That the Bradford West Gwillimbury Public Library Board receive the Library Business Plan.”
MOVED: Jonathan Scott
SECONDED: Councillor Sandhu
RESULT: Carried
- 8.2 Strategic Goals Report
Recommendation:
“That the Bradford West Gwillimbury Public Library Board receive this report as information; and, that the Bradford West Gwillimbury Public Library Board approve and adopt the three strategic pillars outlined in the report, and further direct staff to complete a final draft version of the Strategic Plan to be presented at the April, 2020 Board meeting.”
MOVED: Noora Akhavan
SECONDED: Ericka Brosseau
RESULT: Carried
9. **Policies:** None at this time
10. **Round Table Discussion**
9.1 **Previous Board Photos**
Councillor Contois asked that previous board photos be hung in the library instead of taken down. Matthew will follow up.





9.2 School bus stop on Brian Collier Way

Recommendation:

“That the Bradford West Gwillimbury Public Library board authorizes the Board Chair and Chief Executive Officer to write to the appropriate authorities at the Simcoe County District School Board and the Simcoe-Muskoka Catholic School Board outlining concerns regarding the school bus stop location outside the library on Brian Collier Way, at to request the bus stop be relocated to an appropriate residential area outside of our complex.

MOVED: Jonathan Scott

CARRIED: Councillor Contois

RESULT: Carried

11. Promotional Materials

11.2 Promotional Materials

11.2.1 ‘BWG Women’s+ Group kicks off 2020 with stress management workshop’ article dated 18JAN20 written by Natasha Philpott of BradfordToday.ca

11.2.2 ‘BWG Library Picks of the Week’ article dated 18JAN20 written by BradfordToday Staff of BradfordToday.ca

11.2.3 ‘What’s happening this week’ article dated 20JAN20 written by BradfordToday Staff of BradfordToday.ca

11.2.4 ‘Job seekers invited to upcoming Mega Job Fair this Thursday’ article dated 21JAN20 written by BradfordToday Staff of BradfordToday.ca

11.2.5 ‘Older and Bolder: new social and support group for 2SLGBTQ+ seniors’ article dated 22JAN20 written by Natasha Philpott of BradfordToday.ca

11.2.6 ‘Exploring town history in the Local History Room at the library’ article dated 24JAN20 written by Rosaleen Egan of BradfordToday.ca

11.2.7 ‘BWG Library Picks of the Week’ article dated 25JAN20 written by BradfordToday Staff of BradfordToday.ca

11.2.8 ‘Warm hugs with Olaf at the BWG Library’ article dated 27JAN20 written by Natasha Philpott of BradfordToday.ca

11.2.9 ‘BWG Local History Association holds a historical Show and Tell’ article dated 28JAN20 written by Miriam King of BradfordToday.ca

11.2.10 ‘Celebrating diversity during Black History Month’ article dated 29JAN20 written by Miriam King of BradfordToday.ca

11.2.11 ‘Parents and kids celebrate Family Literacy Day at the library’ article dated 28JAN20 written by Natasha Philpott of BradfordToday.ca

11.2.12 ‘What’s happening this weekend’ article dated 31JAN20 written by BradfordToday Staff of BradfordToday.ca





- 11.2.13** 'BWG Library Picks of the Week' article dated 01FEB20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.14** 'Black History Month panel looked at barriers to inclusion' article dated 31JAN20 written by Miriam King of BradfordToday.ca
- 11.1.15** 'Friends of the Library hold their first book sale of the new year in February' article dated 31JAN20 written by BradfordToday Staff of BradfordToday.ca
- 11.1.16** 'Winter warm-up recipes for kids, at the Bradford Public Library' article dated 02FEB20 written by Miriam King of BradfordToday.ca
- 11.1.17** 'Welcome to the world of Cosplay, at the Bradford Library' article dated 05FEB20, written by Miriam King of BradfordToday.ca
- 11.1.18** 'A tribute to Jimi Hendrix at the BWG Library' article dated 06FEB20, written by Laura DeGasperi of BradfordToday.ca
- 11.1.19** 'A visual tribute to Black History Month at the library' article dated 06FEB20, written by Miriam King of BradfordToday.ca
- 11.1.20** 'BWG Library Picks of the Week' article dated 08FEB20, written by BradfordToday Staff of BradfordToday.ca
- 11.1.21** 'A big snow' article dated 08FEB20, written by Miriam King of BradfordToday.ca
- 11.2.22** 'County to offer cultural ambassador training ahead of #ITSTARTS month' article dated 12FEB20, written by BradfordToday Staff of BradfordToday.ca
- 11.2.23** 'Gargoyles galore at the Bradford Public Library' article dated 12FEB20, written by Miriam King of BradfordToday.ca
- 11.2.24** 'Things are cooking in the Hack Lab, Innisfil's community kitchen' article dated 12FEB20, written by Miriam King of BradfordToday.ca
- 11.2.25** 'Bradford observes Ontario Heritage Week' article dated 17FEB20, written by Natasha Philpott of BradfordToday.ca
- 11.2.26** 'Meet the artist behind the Bradford library's Black History Month art show' article dated 16FEB20 written by Miriam King of BradfordToday.ca
- 11.2.27** 'BWG Library Picks of the Week' article dated 15FEB20 written by BradfordToday Staff of BradfordToday.ca
- 11.2.28** 'Teen Many Cultures – Black History Month and beyond' article dated 14FEB20, written by Miriam King of BradfordToday.ca
- 11.2.29** 'What's happening this week' article dated 18FEB20, written by BradfordToday Staff of BradfordToday.ca
- 11.2.30** 'Parents concerned over new bust stop in front of the BWG Library' article dated 14FEB20, written by Natasha Philpott of BradfordToday.ca





12. **Next Meeting:** Monday March 23, 2020.

13. **Upcoming Events** – None

14. **Adjournment**

Recommendation:

“That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at 8:26 pm.”

MOVED: Councillor Sandhu

SECONDED: Noora Akhavan

RESULT: Carried

Jennifer Harrison, Chair

Luisa Pinto, Secretary

