



**BWG Public Library Board
 Board Meeting Agenda**

Meeting date	Wednesday April 17, 2019 @ 7:00 pm
Location	Boardroom @ BWG Public Library
Meeting #	2019-04-April
Members	CHAIR: Jennifer Harrison VICE CHAIR: Jonathan Scott SOLS TRUSTEE: Ericka Brosseau Councillor Sandhu Councillor Contois Elve Sepa
	Terri Watman, CEO Luisa Pinto, Recording Secretary Nina Cunniff, Deputy CEO Elizabeth Campbell, Information Services Librarian Andrea Ciurria, Borrower and Technical Services Manager
Regrets Absent	Natalie Petra, FOL Liaison: Noora Akhavan

- 1. Call to Order**
The Presiding Chair calls the meeting to order
- 2. Confirmation and Adoption of Agenda**
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday April 17, 2019 agenda as printed."
- 3. Declaration of Conflict of Interest**
- 4. Special Presentations**
- 5. Adoption of Minutes**
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and adopt the Monday March 18, 2019 minutes as printed."
- 6. Financial Reports**
6.1 Library Operating Budget, 2019 and 2019 Budget and Business Plan
- 7. Business Arising from Minutes**
- 8. New Business**
8.1 Management Report
Recommendation:
"That the Bradford West Gwillimbury Public Library Board receive and approve the Management Report as printed."





- 8.2 Monthly Statistics
 - 8.2.1 Circulation Statistics
 - 8.2.2 Social Media Statistics
- 8.3 CEO Work plan – Q1 Update
- 8.4 Measuring the Economic Impact of Bradford West Gwillimbury Public Library
 - Recommendation:**
“That the Bradford West Gwillimbury Public Library Board receive this report and direct staff to provide this information to Town Council and the community as part of the 2018 Highlights presentation.”
- 8.5 Appointment of an Integrity Commissioner
 - Recommendation:**
“That the Bradford West Gwillimbury Public Library Boar receive this report and appoint Principles Integrity as the Integrity Commissioner for the Library Board.”
- 8.6 Café Area Food Options
 - Recommendation:**
“That the Bradford West Gwillimbury Public Library Board receive this report and direct staff as to next steps.”
- 9. **Policies**
 - 9.1 **Policies to be tabled and passed:**
 - 9.1 Guiding Principles, GP-05, Library Board Code of Conduct
 - Recommendation:**
“That the Bradford West Gwillimbury Public Library receive and approve the Guiding Principles policy GP-05, Library Board Code of Conduct.”
 - 9.2 **Policies to be withdrawn:** None
- 10. **Committees**
 - 10.1 **Friends of the Library** – April minutes attached
- 11. **Member Announcements**
- 12. **Correspondence**
 - 12.1 **Correspondence**
 - 12.1.1 Letter to Minister C. Mulroney dated 18MAR19
 - 12.1.2 Letter from County of Simcoe dated 01APR19
 - 12.1.3 Letter from Gayle Hall dated 10APR19
 - 12.2 **Promotional Materials (circulated via e-mail)**
 - 12.2.1 ‘Bradford kids ‘so done with winter’ get crafty for spring’ article dated 15MAR19 written by Miriam King from BradfordToday.ca





- 12.2.2 'Harry Potter Party in Bradford a magical event' article dated 15MAR19 written by Miriam King from BradfordToday.ca
- 12.2.3 'A Seedy Saturday at the Bradford public library' article dated 17MAR19 written by Miriam King from BradfordToday.ca
- 12.2.4 'County politicians weigh cost-savings ideas for Ford's governance review' article dated 20MAR19 written by Jessica Owen from BradfordToday.ca
- 12.2.5 'Young entrepreneurs pitch their business plans in Bradford' article dated 22MAR19 written by Miriam King of BradfordToday.ca
- 12.2.6 'Ill-thrown snowball' responsible for smashed window at Bradford Library' article dated 05APR19 written by BradfordToday staff
- 12.2.7 'Bradford library running 'crash course in comics' article dated 08APR19 written by Jenni Dunning of BradfordToday.ca
- 12.2.8 Invitation to Library Board Training 11MAY19 @ East Gwillimbury Sports Complex

12.3 Patron Comments and Suggestions

- 12.3.1 Comment from Nightingale family dated 25MAR19 and reply from Terri dated 25MAR19

13. Next Meeting

Recommendation:

"That the Bradford West Gwillimbury Public Library Board meeting be held on Monday May 27, 2019."

14. Upcoming Events

- 14.1 Crime Writers Panel, 04MAY19 from 10:00am – 2:00pm @ Bradford West Gwillimbury Public Library, Zima Room
- 14.2 2019 Board Training @ East Gwillimbury Public Library on 11MAY19 from 9AM – 4PM
- 14.3 Friends of the Library Book sale 24-26MAY19 @ Bradford Library
- 14.4 Author Visit –Susanna Kearsley, Wednesday May 29, 2019 @ 7:00pm @ Zima Room

15. Adjournment

Recommendation:

"That this regular meeting of the Bradford West Gwillimbury Public Library Board adjourn at _____ pm."

