



Summer Programmer

The Bradford West Gwillimbury Public Library is a community-focused, single branch Library serving a diverse population of 42,880. The community includes urban and rural areas with much of the population centered in the town of Bradford, which is located on the fringe of the GTA and adjacent to the Holland Marsh. Easily accessible from Highways 400, 27 and 11, Bradford West Gwillimbury is a growing community, as reflected in the increasing demand for library services.

The Library has an opening for a full-time Summer Programmer. Reporting to the Program Development Coordinator, this position is responsible for assisting in the design and delivery of summer programs for children, teens, and adults. The Summer Programmer will also promote, plan, and implement the TD Summer Reading Club at the Library.

The Library is seeking a Summer Programmer who:

- Is currently pursuing post-secondary education in Library Science, Early Childhood Education, Teaching, or a related field
- Has enthusiasm and creativity for developing and running library programming
- Enjoys reading and engaging with readers
- Can work enthusiastically with children, teens, and adults
- Has experience in collecting and analyzing statistics
- Is keen to contribute in a collaborative work environment
- Has enthusiasm to apply the principles of Diversity, Equity, and Inclusion to all aspects of their work
- Can provide a satisfactory Police Record/Vulnerable Sector Check
- Has the flexibility to work days, evenings, and weekends.

In your application, please tell us how your education, work, and volunteer experience have helped you build skills in the areas listed above.

In addition, the successful candidate:

- Has a dedication to providing excellent customer service to staff, community, and stakeholders.
- Will support the mission, vision and values of Bradford West Gwillimbury Public Library.
- Will comply with the Occupational Health and Safety Act and Regulations, and the Corporate Health & Safety Policy and related procedures.
- Promotes a culture of inclusiveness and works with a diverse population of employees and the general public.

A detailed job description is available [here](#).

This position is part of the CUPE 905.29 bargaining unit.

This position is anticipated to start May 6th and will conclude on August 17th, 2024. Shifts will vary and may include evenings and weekends. This position offers an hourly compensation rate of \$17.26 and will be based on a 35 hour per week schedule.





Interested candidates are invited to forward their resume and cover letter, as a **single pdf document**, by 4:00 p.m. on Friday, April 12 to:

Elizabeth Campbell, Manager of Community Engagement
Bradford West Gwillimbury Public Library
425 Holland St. W
Bradford ON L3Z 0J2
careers@bradford.library.on.ca

We thank all applicants for their interest; however, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and only be used for candidate selection.

The Bradford West Gwillimbury Public Library is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. All candidates must be able to promote a culture of inclusiveness and work with a diverse population of employees and the general public. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, and those who identify as 2SLGBTQ+.

The Bradford West Gwillimbury Public Library is committed to providing accommodations based on any human rights protected ground throughout the recruitment and selection process. If you require accommodation, please notify us when contacted for an interview and we will work with you to meet your needs.

