



BWG Public Library Board – Regular Meeting Minutes

Meeting date	Monday, September 18, 2023@ 7:00 pm
Location	Zoom
Meeting #	2023-09
Members	CHAIR: Licinio Miguelo VICE CHAIR: Cheraldean Duhaney OLS TRUSTEE: Jen Turner FOL Liaison: Vacant Diana Sheeler Joseph Giordano Ferguson Mobbs
Staff	Matthew Corbett, CEO Destiny Lackie, Recording Secretary Nina Cunniff, Deputy CEO and Manager of Corporate Services Andrea Ciurria, Manager of Public Services David Di Giovanni, Manager of Cultural Services
Regrets/Absent	Elizabeth Campbell, Manager of Community Engagement

Library Board Chair made an address to members of the public and gave open remarks for the board meeting.

Land Acknowledgement read by D. Sheeler at 7:08pm

1 Call to Order

The Presiding Chair calls the meeting to order at: 7:10pm

J. Giordano left the room at 7:10pm to allow C. Duhaney into the building

C. Duhaney and J. Giordano entered the meeting at 7:15pm

2 Confirmation and Adoption of Agenda

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive and adopt the Monday, September 18, 2023, agenda.”

Moved by: Mobbs Seconded by: D. Sheeler Result: Carried

3 Declaration of Conflict of Interest—





4 Special Presentations/Welcome Guests— None

5 Confirmation of Consent Agenda

5.1 Regular Meeting Minutes of Monday, June 19th, 2023

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive the Consent Agenda 5.1.”

Moved by: J. Giordano Seconded by: J. Turner Result: Carried

6 Financial Report

6.1 Monthly Financial Report

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive the Financial Report as printed.”

Moved by: J. Giordano Seconded by: D. Sheeler Result: Carried

7 Correspondence

7.1 Simcoe County Letter

Motion:

“THAT the Bradford West Gwillimbury Public Library Board receive Correspondence 7.1 as printed for information.”

Staff gave a brief overview of the letter and its contents regarding the County’s “ILS” system.

Moved by: J. Giordano Seconded by: D. Sheeler Result: Carried

8 Board Training— None

9 New Business

9.1 Library Fees Bylaw 2024-2026

Motion:

“THAT The Bradford West Gwillimbury Public Library Board receive report 2023-09-01 Library Fees Bylaw 2024-2026 for information;

THAT The Bradford West Gwillimbury Public Library Board approve the fees schedule for 2024-2026;





AND THAT The Bradford West Gwillimbury Public Library Board direct Staff to include the fees bylaw into the 2024-2026 budget documents for the Municipal budget deliberations.”

Staff provided an update to the Board for fee schedule 2024 – 2026, the process of Board budget development and informs the revenues portion of the board.

Staff fielded questions from the board and staff member A. Ciurria was invited to speak about fines and fees associated with materials in the Library.

Moved by: F. Mobbs Seconded by: C. Duhaney Result: Carried

9.2 Board Vacancy

Motion:

WHEREAS, Dillon McDowell has formally submitted his resignation to the Council and the Library Board, effective August 23, 2023;

AND WHEREAS, the Mayor of Bradford West Gwillimbury has officially acknowledged and accepted this resignation;

AND WHEREAS, the Public Libraries Act of Ontario mandates the Council to appoint Library Board members;

NOW, THEREFORE, BE IT RESOLVED THAT the Bradford West Gwillimbury Public Library Board acknowledges and declares vacancy on the Board and instructs the staff to communicate this resolution to the Town of Bradford West Gwillimbury Council for the purpose of initiating the recruitment process for new Board member.”

Library Board Chair outlined the process for appointing a Board member when there is a vacant seat.

Moved by: D. Sheeler Seconded by: C. Duhaney Result: Carried

10 Policy Review and Approvals—None

11 Board Committees—No Updates





Motion:

“THAT the Bradford West Gwillimbury Public Library Board move to recess the open session at 7:24pm.

Moved by: F. Mobbs

Seconded by: J. Giordano

Result: Carried

12 Closed Session

Motion:

“THAT the Bradford West Gwillimbury Public Library Board move to reconvene into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(B) personal matters about an identifiable individual and Section 16.1(4)(D) labour relations or employee negotiations at 7:23 pm.”

Moved by: F. Mobbs

Seconded by: G. Giordano

Result: Carried

12.1 June 19, 2023, In-Camera Minutes

12.2 Labour Relations

12.3 Personal Matters about an identifiable individual

Meeting reconvened open session at 7:39pm

13 Next Meeting—Monday, October 16, 2023 @ 7pm.

14 Upcoming Events/Reminders—

15 Adjournment

Motion:

“THAT this regular meeting of the Bradford West Gwillimbury Public Library Board adjourns at 7:39pm.”

Moved by: F. Mobbs

Seconded by: J. Turner

Result: Carried



Licinio Miguelo, Board Chair



Matthew Corbett, Board Secretary

